



Colgan High School Center for Fine and Performing Arts Boosters Meeting
Monday April 18, 2022 at 6:30pm

Meeting called to order at 6:34 PM

ATTENDEES

In Person: Lisa Vega, Rebecca Arraya, Kerri Crane, Cheryl Niles, Jane Hargest, Vicki Burns, Rebecca Shields, Wendi Pate, Dakota Pate, Lissa Unrue

Via Zoom: Dawn Blake, Amy Windmiller, Jean Motter, Georgette Patterson, Kristin Lohfeld

AGENDA

1. Approval of March Minutes
 - a. Lisa motioned to approve, Rebecca A second, March minutes were approved
2. President Report - Jen Hughes
 - a. Cheryl Niles has volunteered to serve as CFPA Booster President for 2022-23
 - b. The official vote will be in May at the in-person meeting
 - c. We will present the budget for next year
 - d. Transition to new Board and Committee Chairs will occur July 1, but we hope to meet beforehand
 - e. All fundraising forms need to be ready to go by that time
 - f. We will also run through our timeline, something we need to do each month.
3. Vice President Report - Lissa Unrue
 - a. Welcome letter was sent to incoming freshman families, Fine Arts side only, performing arts must be sent by Riddle.
 - b. VP will present an edited version on the bylaws at the next meeting to add the "Apparel" position - official vote is necessary
 - c. The following positions have been "filled" dependent upon official vote
 - i. President - Cheryl Niles
 - ii. VP - Dani Hall
 - iii. Treasurer - Kerri Crane
 - iv. Publicity - Lisa Vega
 - v. Fundraising - Rebecca Arraya
 - vi. Spirit-Wear Coordinator - Dawn Blake
 - vii. Scholarship - Kate Downes
 - d. Membership, Events, and Secretary still need filled for next year
4. Treasurer Report - Kerri Crane
 - a. \$17,981.97 in account as of end of March

- b. We need a copy of our insurance form for School Dude
 - c. Scholarships will be 4 @ \$1000 each
- 5. Publicity Report - Lisa Vega
 - a. Promoting Embark
 - b. Lisa discussed Finfest and how we will be helping with donations (accepting on behalf of outside non-profit). She will start promo for that
- 6. CFPA Coordinators Update - Vicki Burns
 - a. Embark with the Shark info - boosters will be located in Commons B. The event will start in the auditorium. Time to sell merch before and after Healey speaks.
 - b. Vicki is working on senior certificates. 5/11 is the deadline for those who have completed all requirements for the program.
 - c. Dr. Healey is paying for the stoles again.
 - d. Vicki suggests keeping the money in the CFPA budget for stoles for 2023 as she does not know if Dr. Healey will pay for them again.
- 7. CFPA Student Council Update - Dakota Pate
 - a. CFPA SCA is working on the group's bylaws and using Colgan SCA's as a reference. Also looking for fundraising approvals for next year.
- 8. Committee Reports
 - a. Membership - Rebecca Shields
 - i. Nothing to report
 - ii. Discussion was had regarding "swag" for next year's members. The group is looking at offering gift certificates in lieu of merchandise. The gift certificates would only be good for on-hand apparel/merch and not seasonal stores. No decision was made on what increments to offer for each level.
 - b. Fundraising - Rebecca Arraya
 - i. It was discussed to come up with a list of items we would like to have on-hand to sell. Rebecca will provide that for the next meeting.
 - ii. Popcorn sale garnered \$619.50, Chipotle \$46.58
 - iii. Rebecca will have a list of possible fundraisers for the next meeting
 - 1. Suggestions included: Pizza Margarita's, Fosters, Swirlies, Tropical Smoothie, Frosty Moose, Jiffy Lube
 - 2. Rebecca suggested "1st Friday" donuts - sell at school to students
 - 3. Lissa suggested promo during drop-off pickup - use CFPA SCA students as volunteers (hold signs, etc.)
 - 4. Wendi suggested we sell at football games
 - c. Events - Lisa Vega
 - i. Embark with the Shark, April 19th - Boosters arrive at 5:30 to set up.
 - d. Scholarship - Report from Jan Hill (via Jen)
 - i. Granting 4 \$1000 scholarships, no gift cards
- 9. New/Old Business
 - a. Timeline for May - scholarships selected and notified/checks cut (certified mail), elections for board and committees, art gala, list of fundraisers due by May meeting, draft budget discussion for May meeting
 - b. Timeline for June - Audit prep, fundraising forms turned in
- 10. Motion to Adjourn - Jen motioned, Lisa second, meeting adjourned at 7:45 PM