



**Colgan High School Center for Fine and Performing Arts
Boosters Member Meeting
Monday, August 30, 2021
In person at Colgan High School - 6:30pm**

1. Meeting opened at 6:40 PM by Jen, President
 - a. Board & Representative Attendance:
 - i. Jen, Lissa, Kerri, Lisa, Becca, Rebecca, Nancy, Vicki (CFPA Coordinator), Emma & Alyssa (CFPA SCA Reps)
 - ii. 32 total in attendance
 - b. Jen welcomed everyone and the Board and Reps introduced themselves
2. Approval of Minutes from Board Meeting
3. CFPA Coordinator Update – Vicki Burns
 - a. 1st SCA meeting of the year will be held on Sept 14, likely in Commons B
 - b. Sept 9 is Back to School Night
 - i. Structure will be different this year, everyone will not gather in the auditorium
 - ii. Spirit wear sales from 615-7 only
 - c. There will be 2 county-wide specialty program info nights next month, an eastern and a western
4. CFPA Student Council Update – Emma, Secretary and Alyssa, Historian
 - a. SCA membership benefits
 - i. Get to know others in your own or other concentrations
 - ii. Team building
 - iii. Planning events such as the senior banquet (March 7)
 - b. Elections
 - i. You can run for a position no matter your grade or how long you have been a part of CFPA
5. Committee Reports
 - a. Fundraising - Rebecca
 - i. Sept 9 - Back to School Night
 1. We will offer all items that were available at the Back to School Bash
 - ii. Spirit wear survey

1. We will be adding a few new items per survey results (i.e.- student design shark with headphones hoodie, CFPA beanie, blanket)
- iii. Seasonal store
 1. Open for limited periods of time during the year
 2. Items ordered can be shipped to you or picked up at Colgan on scheduled dates
- iv. Chipotle Spirit Night
 1. Flyers available tonight
 2. Will be held Oct 12, 5-9pm at Merchant Plaza in Woodbridge
 3. Can order online
 4. CPFA Boosters will receive 33% of the proceeds
- v. We have some items available for concentrations that don't have their own boosters
- b. Membership - Becca
 - i. Currently we have 87 members
 1. Plan to offer membership sign-up at Back to School Night
 - ii. Becca noted if anyone would like to learn about the Membership position, or any other, to please reach out
 1. If a CFPA position isn't the right fit, but you would like to help in some capacity, your specific concentration would appreciate help as well
- c. Events - Lisa
 - i. Back to School Bash
 1. Thanked everyone who helped, it was a great event
 2. We hadn't held this event in 2 years due to COVID
 3. Lisa asked for feedback either at the meeting or via email
 1. We had an amazing turnout for adult and student volunteers
 - i. We had 26 performances scheduled, so many we couldn't fit them all in!
 - ii. Noted next year we will need more volunteers to assist with clean-up as well as budgeting for additional custodial help
 - iii. Next year will plan to assign time slots for adult volunteers, there was so much help that many did not have jobs
 4. Teacher appreciation is slated for Oct 11
 1. Plan to offer breakfast items
 5. Other future events where volunteers will be needed – Gala, CFPA Banquet, Spring Musical
- d. Scholarship - Jan
 - i. Jan Hill will be the new Chair
 1. Committee
 1. Please see Jan if interested in being a member
 - i. Will begin meeting in Jan and will send out applications in Feb
 - ii. Applications will be due in mid-April

2. Executive Board Members and parents of seniors cannot be on the committee
3. Last year we allocated five \$1000 scholarships and an additional \$1000 used to purchase 10 \$100 gift cards to be awarded

6. Executive Board Reports

a. President - Jen

1. Jen asked opinions on Zoom vs in-person meetings
 1. Majority voted to be in person but were comfortable with hybrid
 - i. Next month will again be in person
2. List of important CFPA dates was handed out
3. Discussed that many of the current officers will likely not run for office next year, if interested in becoming an officer or committee chair please don't hesitate to reach out and ask questions, we will be happy to help anyone transition into the role if elected

b. Vice President – given by Jen

- i. Updated bylaws
 1. Board is working on edits
- ii. Update on Scholarship position (discussed during Scholarship Report)

c. Treasurer - Kerri

- i. Totals by category for August:
 1. Revenue (total \$9,362.26)
 1. Fundraising Activities: \$8,215.44
 2. Other: \$1,146.82
 3. Cash: \$0
 2. Expenses (total \$3,753.55)
 1. Fundraising Activities: \$3,378.71
 2. Donated to School: \$0
 3. Other: \$374.84
- ii. August balance after expenses: \$5,608.71
- iii. Year to date total: \$11,595.19
- iv. Explained to new members what the CFPA Boosters help to fund
 1. Back to School Bash, master classes, field trips, scholarships, and more

d. Public Relations - Lissa

- i. Noted many board members have individual emails where you can message them directly
- ii. Asked for feedback on promotion of events and webpage
- iii. Previously general emailed questions were answered by PR but will now be answered by the Secretary (Nancy)

7. Old Business – n/a

8. New Business

- a. Jen asked if there are any further questions
- b. Discussed the CFPA Boosters website (cfpaboosters.com)

9. Motion to adjourn
 - a. Moved by Jan, second by Lissa
 - b. Meeting closed at 734 PM by Jen, President