



Colgan High School Center for Fine and Performing Arts

Booster (CFPAB)

March 20, 2019 Meeting Minutes

1. Welcome

Anaid welcomed all to this evening's meeting.

Present at this evening's meeting were Anaid Mikesch, Jeanmarie Copeland Rebecca, Drew Koelsch, Shields, Robin Robertson, Kate Downes, Kelly Goff, and Mrs Burns and Mrs. Nelson.

2. Minutes Approved

Minutes from the February 20, 2019 meeting (actually and 'email meeting' as meeting was cancelled due to weather) were approved. (Motion by JC and seconded by KD).

3. Treasurer's Report

Kate advised that our current balance to date is \$11,765.34 (+\$306 in cash box, \$200 of which is profit from concession sales).

Checks for \$806.19 profited from concession sales at Dance Competitions, check for \$401.60 to be given to school. (Overall allocation to school averages 50% of our Fundraising monies).

Banners and sign holders have been purchased.

Scholarship provided to Creative Writing student for NYC trip paid for out of allotted funds from "Field Trip" budget.

It was proposed that as we have available funds, Teachers of each of the concentrations be asked if there is anything they need financial assistance in covering prior to end of the year. VB will look into this and get back with us.

4. CFPA Coordinators Update

\$400 scholarship was provided for Creative Writing Student to attend the NYC trip

The CFPA Banquet was a huge success! The student artwork and entertainment were fantastic! The decorations were great and we had plenty of food and beverages.

A new committee for the CFPA Olympics will need to be created as the original committee has backed out due to prior commitments. CFPA SCA will have a meeting tomorrow and will discuss this as well as the possible events. A 'Concentration Relay' featuring an activity from each concentration was proposed.

The Fine Arts Gala will be held May 17th. A 20 foot red carpet has been provided for use at the event. Mrs. Burns will get back to the committee with an estimate of how many volunteers will be needed for set up, clean up and as servers. (Servers will be CFPA parents and will offer guests punch, finger foods and dessert). Anticipating between 100-150 people. Set up will begin at 5pm and the Gala will be from (7pm – 8:30 pm). Vols will be asked to be available for cleanup until 9:30 pm.

May 9,10,11 'Shakespeare in the Park' will be hosted in the Amphitheatre by the Theatre III class/Mr. Warkentein.

Mamma Mia begins next week! Attendance is expected to be high. Sign up genius will be sent out requesting vols to sell tickets, as well as to provide "Wedding Cake" to the 'guests' during intermission.

5. CFPA SCA Update

A representative from SCA was not available to attend to tonight's meeting.

We were advised by Mrs Burns that a new Olympics Committee will be selected at tomorrow's SCA meeting, and they will work to confirm events and what type assistance they may need from Boosters.

Banquet was a success (please see above).

6. Events

The CFPA Theatre Lock-in scheduled for February 22nd was cancelled due to inclement weather. Sadly there were no available dates to reschedule this school year. It will, hopefully, be scheduled next school year.

Please see CFPA Banquet remarks above.

7. Fundraising

\$803.19 was profited from the sale of concessions at (outside) Dance Competition held at CHS earlier this month. There are currently two more outside competitions scheduled at CHS where concessions can be sold, in April and in May. It has been proposed that due to these competitions falling on busy weekends (ie: Mother's Day), that we sell at the Saturday performances only. We will keep it at a minimum of three vols per shift to ensure adequate coverage. If we do not have enough volunteers signed up before the events, we will not participate.

Spring CFPA Spirit Wear – we will offer only one design. This will be chosen from entries into student CFPA artwork contest. We will also offer car/window decals and cell phone/lap top/ water bottle decals. These will be available as 'P.O.S.' items at all events. There will not be an on-line store for the Spring sale.

CFPA Boosters now has an Amazon Smile account!!

CFPA Boosters now has a Pay-pal account!!

8. Membership

We will have applications for membership for the 2019-2020 school year available at 'Embark with the Sharks'. All membership dues collected will be kept separate for use during the 2019-2020 school year.

At the General Meeting, several ideas were discussed to increase membership and to ensure that members are receiving any information sent via email:

- 1) Have the ipads available at each event to make certain that each member can clearly enter emails and other contact info.
- 2) Have packets with membership info / forms available at each CFPA concentration event.
- 3) Will need a parent representative from each concentration who will ensure a presence at each event.
- 4) Better 'branding' (tees, badges, etc) to make it easier to identify CFPAB board members at events.
- 5) Membership committee members personal call/make contact with all new members welcoming them to CFPAB.
- 6) Colorful inserts containing current CFPAB info created and made avail to be placed in programs at all CFPA events (CFPAB will create, publish and offer to 'stuff' programs with inserts).

9. Public Relations

In an effort to make emailing easier and more secure, Kelly will look into Mail Chimp or a similar service.

All members are encouraged to 'like'/comment on social media posts in order to increase our visibility.

10. Scholarships

Reminders will be sent out with application deadlines via social media and email.

Deadline for applications to be submitted is 4/10/19. Winners be announced at the Senior Award Ceremony on May 21st.

11. Other Business

Mr. Benson and Mrs Stenson were not available to attend tonight's meeting, but will be available at next month's meeting to discuss ideas for 'Celebrity Master Classes' in the future.

Office Candidate Elections for 2019-2020 Board –

Nominations need to be given to Jeanmarie. Current board members interested in staying in their current position or running for another office should let Jeanmarie know as well.

Anaid will get with Ryan regarding storage cabinet.

We will look into creating an account with a service to be able to conduct meetings via internet in the event meetings are cancelled or emergencies arise.

Next Meeting – April 24, 2019 at 5:30 pm for Exeutive Board and 6:30 pm for General. Room 1201.

The meeting was adjourned.