



CFPA Booster Executive Board Meeting Minutes

July 11, 2018

1. Welcome

2. Minutes Approved

3. Voting for Vice President position

Jeanmarie Copeland was nominated for and approved by unanimous vote for the currently vacant position of Vice President

4. Treasurer Update

Current Balance - \$3691.15

We are officially Tax Exempt!! (Documentation received from IRS).

Scholarships – Clarence has been paid. Holding funds for Xavier.

Donation letter has been created, will be updated with new letterhead (new VP).

We will obtain a receipt book for any cash donations.

As VP, Jeanmarie will be added as a second signer on bank account.

5. CFPA Bylaws

CFPAB Bylaws have been updated to include provision for CFPA SCA representative to be present at open meetings.

6. Membership

To date we have received three new members! Mail was collected from our post box at CHS which included three new applications for membership. A total of \$250 in dues was collected.

Membership forms will be updated and posted.

We will advertise for a Membership Coordinator. These duties will continue to be handled by Secretary until Coordinator is elected. This will be posted in the newsletter and on line.

7. Subcommittee Updates

Events – Rebecca Shields is our new Events Coordinator.

CFPA Picnic to be held on Sat., 8/25/18. Theme selected by students was 'Carnival'.

Sign up genius's will be created and sent to current email list.

Each CFPA Concentration will be given the opportunity to host a table.

We will hold a contest for the best decorated table/booth.

We will reach out to the teachers from each concentration.

August 22nd will be the day to drop off donated items in the main office at CHS.

Will look into a DJ for the event.

Will look into the possibility of cotton candy and popcorn machines.

Will look into the possibility of food trucks.

Fundraising

Sponsorship Form has been created and will be available on line.

Scholarships

Scholarship donation letter has been added and will be made available on line. Now includes requests for scholarships for underclassmen to include trip and event assistance as well as senior scholarships.

8. Public Relations

Web site is active, but is still a work in progress as we strive to discover the best format to suit the needs of our students and families.

Will advertise for Website Coordinator.

Will consider seeking additional assistance from Mr. Watts.

Newsletter has been viewed over 180 times!

Next executive meeting is August 15th at 6:30 pm at Anaid's.

