



CFPA Booster Executive Board Meeting Minutes

June 20, 2018

1. **Welcome**
2. **Minutes Approved**
3. **CFPA Bylaws**

To be amended to include member of CFPA SCA to attend non-closed meetings. Approved by Board.

4. **Treasurer Update**

Account with Apple FCU has been opened.
Starting balance \$5019.15
Current balance \$2842.15

It was suggested that Fundraising Coordinator be added as a secondary signer on acct. We will need to look into this make sure a non-officer can be added as a signer.

5. **General**

Welcome Letters have been completed and are ready for mailing to all students/families in CFPA.

Upcoming CFPA Calendar for the 2018-2019 school year is currently being set and will be added to all CFPAB public accounts as soon as available.

CHS summer office hours are 7-3 pm.

We have a PO Box at the school. Kelly will check periodically for Membership forms, etc.

Secretary to handle membership duties until coordinator is elected. Create spreadsheet for membership.

Rick Smith was mentioned as a possible candidate for Membership Coordinator.

Jeanmarie will create a punch-card for those members who have earned this benefit.

Possible presence at Vendor Fair?

Sponsorship form to be created. Drew will draft a letter.

Form to request scholarships for event/trip assistance for all students to be drafted. Privacy of student/family will be taken into account. (No name? Student ID# only?)

6. Membership

New form will be created.

Form to be included in Newsletter and as a PDF on the website.

7. Subcommittee Updates

Events – Rebecca Shields is our new Events Coordinator.

CFPA Picnic to be held on 8/25/18.

Poll will be posted on Facebook to determine most popular theme choice, Luau, Carnival or Country/Western.

Other events being considered are a movie night, game night, performance night at Jurani's and a Murder Mystery night.

Fundraising

We will preorder tee's for point of purchase sales at events. 50 to start, approx. cost will be \$337/50.

Magnets and decals are being researched.

Please email any ideas to Jeanmarie.

Scholarships

Payment for scholarship awards needs to be in form of Money Order or Cashiers check made payable to individual schools.

All information for Clarence is confirmed.

Xavier has had a change of plans. Payment will be delayed until resolved.

8. Public Relations

Website has been established CFPABoosters.com. Is still a work in progress. Suggestions accepted.

Possible position for Website Monitor?

Next meeting is July 11th at 6:30 pm at Anaid's.