



**Colgan High School Center for Fine and Performing Arts  
Boosters Member Meeting  
Monday, October 18, 2021  
Via Zoom call at 6:30 PM**

1. Meeting opened at 6:33 PM by Jen, President
  - a. Board & Representative Attendance:
    - i. Jen, Kerri, Lisa, Nancy, Jan, Rebecca, Dakota (CFPA SCA President)
    - ii. 16 total in attendance
2. Approval of minutes from previous meeting
  - a. Jan motioned, seconded by Kerri
3. President Report - Jen
  - a. CFPA Information Night Dinner
    - i. Boosters offered to purchase dinner which included pizza, salad, and some leftovers from the Back to School Bash
    - ii. Meal was purchased from Tony's Pizza and totaled \$113.70
  - b. Additional opportunities to sell merchandise/memberships
    - i. Discussed ideas on where we can sell
    - ii. Upcoming events where we will be selling: fall choir concert (ornaments only), football game (this will be the first time we are selling there), theatre productions
    - iii. As a reminder a large percentage of the money we bring in goes right to the kids for scholarships and events
4. Vice President Report – given by Jen
  - a. Lissa was unable to attend so Jen gave her report
    - i. Bylaws
      1. Discussed at our previous meeting and they were emailed to all members for review
        1. Bylaws had not been updated since our organization's start
        2. Jen asked if there were any questions
        3. Jen motioned to approve the most recent bylaws, Jan seconded
          - i. 10 voted, motion carried

5. Treasurer Report
  - a. Reported on September
    - i. Total Revenue for Sept: \$3,161.08
    - ii. Total Expenses for Sept: \$3,132.68
  - b. Thus far we have raised approximately half of goal
    - i. Encouraged use of Amazon Smile, and participation in upcoming spirit wear sale
    - ii. Jen noted that Dr. Healy allocated money this year for master classes for the concentrations, suggested we move our master class funds to scholarships
    - iii. Jen discussed the 50/50 raffle at the upcoming theatre productions which will go directly to scholarships
      1. Kerri noted this is a new addition and was not included in the proposed budget
  - c. Year to Date Total as of Sept: \$14,449.66
  - d. \$15,950.50 is our proposed balance for the 2021-22 year
6. Publicity Report – Lisa by phone
  - a. While Lisa was out of town Lissa was sending messages via Mail Chimp and making social media posts
  - b. Discussed building a calendar with when we want posts to be made based on date and type of event
  - c. Kerri mentioned if you are attached to another boosters that Lisa can retweet your events
    - i. Lisa noted she “likes” many of the Colgan posts on all official Colgan Twitter accounts and hopes that will encourage support to us from their groups
7. CFPA Coordinators Update – given by Jen
  - a. CFPA & Governor’s School auditions
    - i. Boosters usually provides snacks for parents but will not this year – this is to attempt to limit numbers in the building
    - ii. Students will be dropped off for the auditions and will go in on their own
8. CFPA Student Council Update – Dakota, CFPA SCA President
  - a. Dakota Pate, newly elected President introduced himself
  - b. Discussed promoting CFPA SCA and really helping the students to get to know who they are and what their organization does
  - c. The SCA wants to emphasize support of all concentrations and attendance to their performances and events
  - d. The SCA has plans for a Halloween themed event with more information coming soon
  - e. Dakota announced the newly elected CFPA SCA officers for the 2021-22 school year, Jen noted there is an officer representing each grade:
    - i. President: Dakota Pate (senior), Vice President: Emma Hughes (junior), Secretary: Alyssa Kiffer (sophomore), Nia Yilla (freshman)

## 9. Committee Reports

- a. Fundraising – Rebecca
  - i. Raised \$162.28 from recent Chipotle night, discussed holding another in the spring on the west end
  - ii. Seasonal store will be Nov 8-19
  - iii. Ornaments
    - 1. Suggested a post if you would like to purchase an ornament you can catch us at the following events: choir concert, football game, Finstage (Nov 12)
    - 2. Jen noted we can sell ornaments and memberships at the upcoming theatre productions (Trap & Puffs) in addition to offering the 50/50 raffle
- b. Membership – given by Kerri
  - i. Total 104: August 74 members added, September 22 added, 8 credited to this year from the end of last year
- c. Events -Lisa
  - i. No report
- d. Scholarship -Jan
  - i. Much of the fundraising and reason behind the boosters is to provide scholarships to the seniors
  - ii. Discussed the need for members on the Scholarship Committee
    - 1. Georgette Patterson and Sandy Loy volunteered (both freshman parents)
  - iii. Application dates are as follows:
    - 1. Applications sent out in February
    - 2. Due in April
    - 3. End April applications are reviewed and ranked
    - 4. Senior Award Ceremony is May 23

## 10. New/Old Business

- a. Jen invited representatives from other boosters to speak
  - i. Wendi Pate (Athletic Boosters)
    - 1. Discussed the upcoming football game sales, set up and details, as this is the first time CFPA Boosters will be participating
    - 2. Fun Run is Dec 5 at noon
    - 3. Winter sports are selling poinsettias which will be delivered Fri, Dec 3
    - 4. Inquired about food being provided for the students between or after the upcoming theatre productions
      - 1. Dakota is the stage manager for Trap and will send out a SignUp Genius for the meal
  - ii. Nicole McGee (PTSO & Band Boosters)
    - 1. On behalf of Band Boosters: Mentioned the upcoming band competition in South Riding, Senior Night next week, final band

competition on the 30<sup>th</sup>, the Manassas Christmas Parade the first weekend in December

2. On behalf of PTSO: need volunteers to provide food and to help with the homecoming dance

11. Motion to Adjourn

- a. Made by Jen, seconded by Jan
- b. Meeting closed by Jen, President at 728 PM