



CFPA Booster Executive Board Meeting Minutes

September 19, 2018

1. Welcome

2. Minutes Approved

3. Follow-up on Meeting with Vicki and Tamara regarding Fundraising Forms

We discussed in detail how or required 80% of all funds raised will be given back to the school. (Full schedule is with Treasurer). All funds will be given with the expectation that they will be for the benefit of CFPA students, however it is understood that funds are allocated at the discretion of the principal. A check for \$2040 was presented to Colgan following CFPA's 1st Annual Picnic and Back to School Night.

4. Proposed Budget for 2018-2019

Proposed budget was voted on and unanimously passed. Copy is with Treasurer.

5. Treasurer's Report

The following items were discussed as still needing to be purchased for use by CFPA Boosters:

- 1 Cabinet for supplies and concessions
- 2ipad (refurbished is fine – for Spirit Gear Sales / Concessions
- 3 Table Cloth
- 4 Retractable Banner
- 5 Additional on hand t-shirts

6. Events Update

We discussed having a table at upcoming Colgan Vendor Fair to sell WH Ornaments and Spirit Gear. We will look into cost, etc.

7. Fundraising

White House Ornaments – Sales are underway! We will have a table at each CFPA event for sales. Reorder can be done quickly if needed.

Holiday Spirit Wear will be available to order for delivery before Winter Break.

Online store was live for ordering for first Spirit Wear sale this year. Overall has been a success.

8. Membership

As of our meeting tonight, we have 94 members and 4 Business Sponsors!

Membership 'Swag' will be available for pickup at Booster meetings.

9. Public Relations Update

Facebook is being updated frequently with events, master classes and general info as it is received. All are encouraged to Contact KG with information to be posted.

Website continues to be improved.

10. Scholarships

Both 2018 scholarships have been paid in full.

More focus this year will be placed on finding business sponsors.

11. Other business

Weekly Mail Pick up – will be checked weekly by Rebecca and or Kelly.

Recruitment for committees- We are in need of a Fundraising Coordinator.

Next Meeting – 10/17/18 – 5:30 Executive and 6:30 General – Commons A.