

**Colgan High School Center for Fine and Performing Arts
Boosters Meeting
Monday February 14, 2022
Via Zoom call at 6:30pm**

ATTENDEES

Jen Hughes, Emma Hughes, Vicki Burns, Alyssa Kiffer, Beth Rudolph, Dakota Pate, Dani Hall, Jane Hargest, Jean Motter, Kate Downes, Kerri Crane, Kristin Lohfeld, Nia Yilla, Nicole McGee, Rebecca Arraya, Rebecca Shields, Wendi Pate, Lissa Unrue

AGENDA

1. Approval of Minutes
2. CFPA Student Council Report, President Dakota Pate
 - A. Presentation by VP Emma Hughes
 - B. Update on Events by Dakota Pate
3. CFPA Coordinators Update, Vick Burns
4. Committee Reports:
 - A. Membership, Rebecca Shields
 - B. Fundraising, Rebecca Arraya
 - i. Spring Store
 - ii. Raffles
 - iii. Chipotle Fundraiser
 - iv. Sign Up Genius
 - C. Events, Lisa Vega
 - i. Banquet, March 7th
 - 6 Share ticket spreadsheet with Vicki
 - ii. Embark with the Sharks, April 19th
 - D. Scholarship, Jan Hill
 - i. Review Requirements
 - ii. Deadline for submission is March 15th
5. Publicity Report, Lisa Vega
6. Treasurer Report, Kerri Crane
 - A. Taxes Update
 - B. Budget
 - C. Other
7. Vice President Report, Lissa Unrue
 - A. Officer Update and Openings for FY2023
 - B. Other

NOTES

1. Meeting called to order at 7:30 PM
2. Kerri motioned to approve minutes from November 2021 and January 2022
 - a. Jen/Dakota second
3. Dakota gave report for SCA

- a. Loving wall - huge success, blow pops with ads for insta
- 4. Banquet report by Emma Hughes
 - a. March 7th 6:30-8:30
 - b. Volunteer for set - up early, maybe after school
 - c. Clean up 8:30-9
 - d. Theme NY @ midnight, \$10/person
 - e. 168 seats w round table
 - f. Can add tall tables, 4 per table - Vicki will verify how many tall tables we can use.
 - g. Ms. Burns' volunteers will be purchasing tickets
 - h. Dress is "dressy" or semi-formal - up to each individual
 - i. Menu - Chicken, mac n cheese, salad, rolls and possibly another vegan option
 - j. Emma and Dakota MC, there will be a raffle & games (trivia)
 - k. Plan to represent all concentrations equally
 - l. Nia reported on decorations being close to finished
- 5. CFPA Coordinator Report - Vicki Burns
 - a. New students have to log in online to see if they have been accepted - no hard copy letter
 - b. Many Colgan students did not request 2nd or 3rd option
 - c. **Embark with the Sharks April 19th**
 - d. Time of year to check grades to make sure students are in compliance with GPA requirement for CFPA
- 6. Committee Reports
 - a. Membership, Rebecca Shields
 - i. Nothing to report
 - b. Fundraising, Rebecca Arraya
 - i. Spring Store
 - 1. March 7-18th
 - 2. New items - leggings, sweaters, new cap, new jacket, shorts
 - 3. Rebecca requested we make sure people know they cannot just pick orders up at the school, that there is a pickup day. They can have items shipped and she does "porch pickup"
 - ii. Popcorn Fundraiser
 - 1. March 14-18
 - 2. 50% of profit
 - 3. CFPA SCA promote?
 - 4. Goes towards scholarships
 - iii. Raffles
 - 1. Save for another time
 - iv. Chipotle Fundraiser
 - 1. Waiting on confirmation - there wasn't a date listed on our fundraiser form
 - v. Sign Up Genius
 - 1. Rebecca created a sign up genius to get help sitting at a CFPA Booster table to sell merch, etc.

2. Once a board member or committee chair signs up she will send it out to the rest of the boosters to sign up
 - c. Events, Lisa Vega (via Jen)
 - i. Banquet, March 7th
 1. Share ticket spreadsheet with Vicki
 - ii. Embark with the Sharks, April 19th
 1. Sign up genius
 - d. Scholarship, Jan Hill (via Jen)
 - i. Review Requirements
 1. Be sure to write to the prompts
 2. Questions about major/minor
 - ii. Deadline for submission is March 15th
7. Publicity Report, Lisa Vega (via Jen)
 - a. Social media posts for upcoming events
 - b. Jen asked for ideas for getting this information out
 8. Treasurer Report, Kerri Crane
 - a. Taxes Update
 - i. Spoke with tax accountant who requested a detailed report
 - b. Budget
 - i. As of end of January 2022 - bottom line Balance ending on January 31, 2022: \$17,719.96
 - ii. Balance ending on December 31, 2022: \$17,533.16
 - c. Other
 - i. Working on tax information to get tax exempt status
 9. Nominating Committee (Lissa)
 - a. Lissa will start promoting for recruitment of officers:
 - i. **President - OPEN**
 - ii. **VP - OPEN**
 - iii. Treasurer - Kerri Crane (continuing)
 - iv. **Secretary - OPEN - Dani Hall inquired**
 - v. Publicity - Lisa Vega (continuing)
 - vi. Membership - Jan Hill (nominee)
 - vii. **Scholarship - OPEN**
 - viii. **Events - OPEN**
 - ix. Fundraising - Rebecca Arraya (continuing)
 - x. Spirit Wear Coordinator - Dawn Blake (nominee)
 10. Going to start attending the principal's advisory council
 - a. Wendi has attending and thinks it's a good meeting to attend
 11. Next meeting March 21st @ 6:30 via Zoom
 12. Jen motioned to adjourn, Rebecca second
 13. Meeting adjourned at 7:34