



**Colgan High School Center for Fine and Performing Arts
Boosters Member Meeting
Wednesday March 17, 2021
Via Zoom call at 6:30pm**

1. Welcome and Sign In (Start 6:33)
2. Approval of Minutes from February meeting
 - a. Jen Motioned for approval
 - i. 2nd: Kate
3. Treasurer's Report
 - a. \$17,910.00 Current Actual
 - b. Gained 1 member at Supporter \$7,350
 - c. Amazon Smile addition of \$69.44
 - d. Sharp Plant \$340.00 payment
 - e. POWR inc \$8.99 payment
 - f. Cash on hand is \$778.00 (2 Cash Boxes)
 - g. White House Ornaments Sales \$365.29
 - h. \$491.81 from Sharp Plant for the Spring Store
 - i. Table Conversation of how to budget until April board Meeting
4. Publicity Report
 - a. Show updates to the Volunteer tab on the CFPA Websites
 - i. Include an option for Volunteer Drop-down added to the Publicity Job
 - ii. Welcome Letter planned to go out to incoming Freshman parents the week after Spring Break
 - iii. Letter to current parents to let them know what the board is doing and the Volunteer positions currently in need.
5. Vice President and Fundraising
 - a. Grateful for the support and success of our Spring Store
 - b. Store is closed, Pick-Up Event is April 12th from 2-6 pm at the Ampitheather
 - c. Personal delivery by Carrie D is very appreciated

- d. Chara Kim was the Student Design winner.
- e. Rebecca Arraya is our new fundraising chair for the rest of this school year
- f. Y New Merchandise will need to be ordered for the Fall
- g. 3 Open seats for next years board are Chairs for Events, Scholarship and Members. There are details available on the CFPA website

6. CFPA Coordinators Update (Vicki and Kris)

- a. Senior Showcase Update
 - i. Dr. Healy and Performing Arts meeting happened on Monday
 - ii. 250 groups are allowed now, but assigned seats will be required
 - iii. Not all Seniors are willing to come in for a Concert, but to balance the music with fewer or missing instrument/voices can cause a problem. Dr. Healy wanted them to focus on Opportunity not just Quality.
 - iv. Every concentration seems to be planning on doing something for Seniors but there are difficulties within each department
 - v. A Senior Showcase will happen in some form.
 - vi. Creative Writing is considering a Senior Book compilation and will include a piece of Art included by the Senior Visual Art students. Dr. Healy will fund the publishing for each Senior.
 - vii. The Amphitheater is another consideration, but is difficult to work around the 6 foot separation
 - viii. Theater will do 2 plays that are all Senior Casts, they may record in the building but will have digital viewing
 - ix. Assigned seats will be required
 - x. Just to be clear each Concentration will have their own Senior events

7. CFPA Student Council

- a. What information should Bevin share and what content can she share if they have questions?
 - i. Leslie directed questions back to their own teacher and the email to the address they
 - ii. They are trying to have one meeting before the end of the year
 - iii. Spotlight is still happening

8. Committee Reports

- a. Events
 - i. Merchandise pick-up April 12
 - ii. Beginning to look at next year, having multiple plans in place
 - iii. Rebecca will be stepping down as the Events Coordinator
 - iv. Welcome Back Picnic, biggest Event of each year
 - v. Banquet is mostly student run, Events supports them
 - vi. Art Gala, requires coordination

- vii. Support Activities within concentrations with help on SignUp Genius, Donations ect.
- viii. There will always be at least 1 executive board member at the start and finish of each event
- b. Scholarship
 - i. Applications live and due by April 15th
 - ii. cfpascholarships@gmail.com
 - iii. Middle of May will be the awards ceremony
 - iv. Gift Cards will be notified and arranged by email
 - v. Leslie is stepping down as Chair
 - vi. A full list of duties is available on the CFPA website
 - vii. Explained the Process of who the winners are.
 - viii. Open Communication with Dr. Byrd is also required
 - ix. April and May are the busy months
 - x. ?'s about the position cfpascholarships@gmail.com
- c. Membership
 - i. 2 new Supporters
 - ii. Laura will be stepping down
 - iii. Membership is not hard if you know Spreadsheets
 - iv. Plug in the Data from the Membership email to include what Membership Swag the need
 - v. Confirm payment via Weebly
 - vi. Work with Fundraising to make sure the Swag is delivered
 - vii. Busy portion is at the beginning of the school year.
 - viii. SWAG feedback to be collected in future meetings and via email.

9. New Business

- a. Back to School Picnic and Other CFPA Events
 - i. Everything regarding next year is still very up in the year.
 - ii. Make Plan A, Have Picnic if school is open 5 days a week and Plan B, Drive Through like last year
 - iii. Please share any ideas for the Picnic
- b. Budget
 - i. Going into depth with the Budget next month and will need approval before the end of the school year.
 - ii. Consider putting money back into areas like the Gala as a just in case they re-open the schools.
- c. Elections
 - i. Please consider the open positions or share with anyone who may be interested
 - ii. Email to the cfpaboosters@gmail.com to let Kate Downes know of interest
- d. CFPA merchandise
 - i. Already Covered

Next member meeting April 21, 2021 @630pm via Zoom

Meeting Closed at 7:25 pm