

Colgan High School CFPA Booster Meeting Minutes

September 23, 2020

- 1) Introduction (6:38):
 - a. Board:
 - i. Jen Hughes – President
 - ii. Kate Downes – Vice President and Fundraising Chair
 - iii. Chris Clark - Treasurer
 - iv. Kerri Crane - Secretary
 - v. Lissa Unrue - Public Relations
 - b. Coordinators:
 - i. Laura Pumphrey – Membership and Scholarship
 - ii. Lesley Norosky – Scholarship
 - iii. Nancy Kiffer- Membership
 - iv. Rebecca Shields – Events Coordinator
 - v. Jane Zatkowsky – Assistant Fundraising

- 2) Colgan CFPA Staff Report: (Vicki T. Burns)
 - a. Masterclasses and other questions that have been posed to the school
 - b. One concern over Masterclasses right now is overwhelming students.
 - c. November 16th Virtual Colgan Info Night
 - d. They are working on putting a CFPA tile within Canvas for news, updates & info about Canvas
 - e. County is proceeding with Governor’s School Auditions
 - i. Will be virtual via Zoom
 - ii. Still beginning of November
 - iii. Proceeding with Auditions for next year
 - iv. December 7th deadlines for Auditions
 - v. Updates will come to CFPA page on the Colgan Website
 - vi. Likely to have videos for CFPA Concentrations
 - vii. Central Offices Data Report
 1. 810 official CFPA students
 2. Transfer Students have dropped, Zoned Students have Increased

- 3) Student Council Report:
 - a. No New Information at this time
 - b. Present to hear the presented information and to report back to the Student Council

- 4) Events Coordinator:
 - a. No events currently due to Virtual Situation
 - b. Looking for Volunteers, a form is available on the website to sign up.

5) Scholarship:

- a. CFPA Boosters gave 3 \$1,000 scholarships last year and would like to do so again this year if funding is available
- b. Hope to encourage more participation by CFPA Students
- c. A Student's involvement with CFPA is a big portion of determining which candidates receive the scholarship.
- d. Community Service and Volunteering are also important factors in the decision-making process
- e. Student's are required to write a few Paragraphs about themselves.
- f. Teacher Recommendations are Required
- g. Applications are Due in February
- h. Winners are Announced in April
- i. Also discussed was the system that is in place on how the recipients are chosen.

6) Membership:

- a. As of yesterday, there are 40 plus Current Members
- b. So far \$5,125 in membership dues have been collected
- c. The funds are used to support All Concentrations and the CFPA as a whole.

7) Treasurer's Report:

- a. Presented Budget Spreadsheet Virtually with explanation of the key components
- b. \$13,155.28 is the Current Balance as of 9/9/20
- c. Spirit Wear Fundraising does not reflect the store earnings directly purchased through Hard Hits and Mask purchases.

8) Public Relations:

- a. Encourage Website Updates
- b. Committee is open to suggestions and recommendations
- c. Please Follow and share us on Facebook and Twitter
- d. A link to the Volunteer Survey is on the website
- e. There is a dedicated Membership Page
- f. Spirit Wear can also be purchased via our Webpage
- g. Currently working on a Virtual Open House Video
- h. The Private Facebook page was removed. Please post and share with us to keep us up to date with individual activities of your Concentrations activities.

9) Fundraising:

- a. Webstore with Spirit Wear is available 24/7

- b. The Fall Store was closed on the 14th of September and those items are in production with expected delivery in October.
- c. Monday October 5th will be a scheduled merchandise pick-up day for all items that are not direct ship from the vendors, it will be from 2 – 6 pm.
- d. Winter Store:
 - i. Looking to have Blanket and String Bags with Embroidery on sale the weeks of October 26th – November 16th. (these items will be direct ship)
 - ii. We utilized the Chat Window in Zoom to discuss the viability and potential interest in White House Ornaments.
 - 1. It was determined based off interest to order 100 to start
 - 2. At that quantity it would cost us \$19.95 to buy and would sell for \$25.00
 - iii. Discussion of potentially including “Boosters” advert during the Virtual Sessions and Shows put on by the CFPA Concentrations
 - iv. Send the CFPA flyer to individual CFPA teachers to include on their own Canvas pages, as that is typically where Student interest is caught. (Recommendation of Vickie Burns)
 - v. Shared a new “Shark” logo for this year that the students voted for in a CFPA Student Council Instagram Poll. It will be included on a Blanket and Drawstring Bag.

10) Kristina Nelson (CFPA Staff)

- a. Introduced herself
- b. Let parents know things are changing on a daily if not hourly basis and they are trying to disseminate information once they know it.
- c. We can have student meetings via Canvas within the CFPA Tile, once it is up and running

11) New Business

- a. Bevin re-capped information that she had previously shared with the Booster Board during our meeting
- b. She shared the CFPA Socials to direct Student Questions their way:
- c. Also, they can email her at her school account hesterb21@colgan
- d. Melissa reminded people to check Spam and Junk folders for Zoom Invites
- e. Jen re-capped the 9th grade drive-through Orientation Event
- f. Jen shared the upcoming Member Meeting Dates

12) Meeting Adjourned at 7:24 pm, September 23, 2020